

Cornell Cooperative Extension of Livingston County Board of Directors
March 22, 2022

The March 22, 2022, meeting of the Cornell Cooperative Extension Board of Directors was called to order by Bruce Dehm at 7:00 p.m.

Members Present: Meghan Rodwell, Dwight Knapp, Bruce Dehm, Michael Howlett, Anna Macauley, Mary Guldenschuh, Timothy Hayes, Adam Hughes

Members Excused: Sid Bosch

Members Absent: Kirsty Northrop, Ailsa Emo

Staff Present: Jolie Spiers, Jody Finkle, DeLisa Drum, Ken Estes

Bruce welcomed everyone.

Bruce asked everyone to review the agenda.

Meeting Minute Approval:

Bruce Dehm asked for a motion for the last meeting minutes to be approved.

Anna made the motion to approve the last meeting minutes. Michael 2nd this motion and all were in favor.

Liaison Report:

Dwight Knapp, discussed that with inflation has brought in 1.3 million in tax revenues thus far. The request for the American Rescue Fund, Internal department as well as outside are looking for funding. Land Bank, Noyes and Village of Lima. The new Dialysis department opened up at the CNR. Staffing is stabilized.

Financials: Tim Hayes, shared that the Finance committee met on Thursday, March 17th. The financial committee recommended allocations to zero out for year end. All information was shared with BOD, Jolie discussed that these are the fund balances, and we need to move them into designated funds.

Salary improvements, Innovative fund, IT fund, Vehicle fund (We have), Parenting, Traffic Safety (doesn't need, fully grant funded), 4-H General Fund (if we are fundraising, this needs to be spent). Bruce wants a detailed report showing who is spending \$ and who is earning \$.

Anna made the motion to approve salary, IT, Ag & Nutrition designated funds. Meghan 2nd this and all were in favor. Michael made the motion to transfer the fund balances for 2021 into designated funds. Anna 2nd this and all were in favor.

Executive Director Report: Jolie Spiers

Jolie shared that the BOS luncheon is in April. The association has increased from 6-14 grants and contracts. Nutrition and Ag programs have gone from nothing to being great programs. We have had 6 new hires. Building a great county partnership. Benchmarking with others across the state. Staff development has included business and professional development. Currently doing a solicitation campaign about 500 letters have gone

out. Meeting with Matt Cole and Greg Bump regarding AITC, COSER for BOCES. Snap Ed will begin May 2nd. Bernie resigned from AITC position. Ag Literacy was a success.

Meghan asked who will cover for Bernie in the interim?

Jolie, let the BOD know that Mark and Jenn will, hire a temp and hope to fill the position by June 1st. Michael stated that this is a big void, Bernie was very impactful. Jolie stated that we are going to hire at a level 3 educator. This will be a level 3 master's degree. Jolie is committed to finding someone to fill the AITC position.

Program: Adam Hughes did the Board Orientation. Also discussed that the conferral of title for Jolie will be this June.

AADIP for 2022 needs to be adopted by the BOD.

Tim made a motion to accept the 2022 AADIP plan, Meghan 2nd this and all were in favor.

Jolie shared the Emergency Management Plan for 2022, Michael made a motion to accept the 2022 Emergency Management Plan, Meghan 2nd this and all were in favor.

Ken shared what he is busy working on in the Ag department, as he was not able to make the last meeting.

Bruce asked for a motion to adjourn the meeting at 9:20pm Tim made the motion and Anna 2nd. All were in favor.

Reminder that our April BOD meeting will not be held, instead we will gather for the BOS Luncheon at the Interfaith Center in Geneseo, on Wednesday, April 27th, at 11:30am.