

Cornell Cooperative Extension of Livingston County Board of Directors  
June 20, 2023

The June 20, 2023, meeting of the Cornell Cooperative Extension Board of Directors was called to order by President Dehm at 5:39 p.m.

**Members Present:** Anna Macauley, Timothy Hayes, Nita Hawkins, Dwight Knapp, Bruce Dehm, Mary Guldenschuh

**Members Excused:** Meghan Rodwell, Janey Keenan, Tess McKeel

**Members Absent:** Clayton Phelps

**Staff Present:** DeLisa Drum, Matthew Cole

President Dehm welcomed everyone.

President Dehm designated Operations Coordinator, DeLisa Drum the note taker of the meeting.

The board treasurer Hayes made a motion to approve the agenda as presented, secretary Macauley 2<sup>nd</sup> this and all were in favor.

Vice President Guldenschuh made a motion to approve the May minutes as presented, secretary Macauley 2<sup>nd</sup> this and all were in favor.

**Liaison Report:** Supervisor Knapp let the BOD know that the 2022 Audit is just about completed and that the 2024 budget is about to kick off in less than a month. Sales tax is up 4.2% from this time last year. A recent Governors call gave an update on the migrant relocation to NYC, as of now there has been no migrants relocated to Livingston County. Kelly Greenway will be joining the county as the training and professional development coordinator.

**Financial Reports:** Treasurer Hayes and the finance committee did not meet prior to this evening's board meeting, Finance Coordinator Finkle sent the finances to Treasurer Hayes, he did review them before meeting and recommends to make an approval of the March and April finances. Executive Director Cole suggested that the finance committee meet quarterly. Treasurer Hayes made a motion to approve the finance for March and April 2023, secretary Macauley 2<sup>nd</sup> this and all were in favor.

**Executive Director Report:**

ED Cole, reminded that BOD that he is working towards accreditation of the association, currently Adam Hughes is busy with some ED vacancies across the state and will soon be working more closely with CCE Livingston to get the task completed. This fall the BOD will need to make any needed changes to the constitution and that will be voted upon at our Annual Meeting.

ED Cole, gave an update on the Nutrition position, 2 candidates, one interview took place Friday and one interview took place Tuesday afternoon.

President Dehm asked if working for CCE allowed for \$ for continuing education, ED Cole let the BOD know that it does not.

ED Cole, let the BOD know about the fair BOD meeting will be Tuesday July 18<sup>th</sup> at 4:30/5pm (TBD) Our tour of the fair will be first followed by dinner at the 4-H food tent.

ED Cole, let the BOD know that we have volunteer opportunities for the BOD this year at the fair, with some needed coverage with 4-H, the CCE info. Tent and the 4-H food tent. An email will be sent with the link to signnugenius.com sharing those dates and times.

President Dehm, suggested that we solicit for our newsletter, this allows us to capture them as an audience and we gain their information for further events. ED Cole, will discuss with staff about collecting \$.

President Dehm, suggested the BOD take time to look around at the fair this year and share ideas, and areas of improvement etc. at our August meeting.

ED Cole, shared that board member Rodwell wanted to remind all BOD members that bidders are needed for the 4-H auction, and that she hopes to see you there. President Dehm, asked if due to the amount of \$ brought in last year, did it increase animals and kids this year. ED Cole, did know that # of animals and kids were up this year but does not have data to know that was the reason.

ED, Cole shared a handout (see attached) that asked the BOD members what there Why? How? Who? And What? and compiled those answers and had now asked the board to further summarize this and we will work on it further during out August meeting.

Vice President Guldenschuh let the BOD know that SNAP ED Nutritionist Colleen Therrien will be attending her Summer Youth Employment Program next Monday sharing with them about nutrition.

President Dehm shared that he met with Joann Crossman who would like to meet with ED Cole to further discuss ways we can partner with Caledonia Fair.

ED Cole, reminded BOD to share those in the community who would be great for him to sit down and talk with.

Secretary Macauley, suggested with have a screen/tv with a revolving video playing of all the great things we have done in the last year.

Treasurer Hayes would like an updated report from AITC at the August meeting. President Dehm suggested in the fall to have an update from the NWNV Dairy team as well.

Reminder that the next board meeting is Tuesday July 18<sup>th</sup> at 4:30/5pm (TBD) here at the Hemlock Fair, look forward to seeing you then.

Treasurer Hayes made a motion to adjourn the meeting at 6:34pm Secretary Macauley 2<sup>nd</sup> and all were in favor.

Respectfully submitted,  
DeLisa Drum  
Operations Coordinator

Reviewed by,  
Anna Macauley  
Board Secretary