

Cornell Cooperative Extension of Livingston County Board of Directors
February 23, 2022

The February 23, 2022, meeting of the Cornell Cooperative Extension Board of Directors was called to order by Bruce Dehm at 7:01 p.m.

Members Present: Sid Bosch, Dwight Knapp, Bruce Dehm, Michael Howlett, Anna Macauley, Mary Guldenschuh

Members Excused: Ailsa Emo, Timothy Hayes, Meghan Rodwell

Members Absent: Kirsty Northrop

Staff Present: Jolie Spiers, Mark Wittmeyer, Jody Finkle, DeLisa Drum, DeAnna Croteau, Courtney Weimar

Bruce welcomed everyone.

Bruce asked everyone to review the agenda.

Meeting Minute Approval:

Anna Macauley, Secretary asked for a motion for the last meeting minutes to be approved. Michael made the, motion to approve the last meeting minutes. Sid 2nd this motion and all were in favor.

Liaison Report:

Dwight Knapp, shared that the capital/building maintenance projects currently are the restoration of existing locations (building #1) and the security at the Govt. Center.

Sales Tax, 1st draw for 2022 is substantially higher than this time last year.

The county school superintendents compiled a letter and sent, asking for mask relief from governor Hochul.

IDA, is working to approve the legal terms, to help purchase the Livingston Correctional facility for \$1. This would house economic development.

A micro-grid has been proposed at the Hampton Corners location.

The CNR is currently operating at 65% due to staffing shortages.

Financials: Nothing new to report, will close out 2021 at March Meeting.

Anna did make a remark that she reviewed previous financial information and would like to have a line item added into the budget for replacement of the vehicles.

Executive Director Report: Jolie Spiers

Working on year end, AADIP, Safety plan, Jody is busy closing out the books.

3 open searches – IT / HR (Lead) Extended until 3/10

SnapEd – began interviews, will continue with round 2 in early March.

Bruce asked if we could contract out our IT services. Jolie let him know, NO, due to contractual agreement.

Jolie let them know that this position pays \$60,000 and we don't have the ability to change from that amount.

Sid said he would share at campus.

Jolie has thought about reaching out to temp agencies.

Anna questioned the surplus is salaries, Jolie let her know that this has been caused by vacancies.

Old Business: none

Jolie – let the BOD know that we need to designated a fund for Paws n Claws. Anna made the motion to create a designated fund for Paws N Claws, Michael 2nd this and all were in favor.

Jolie let the BOD know about the chance to have a Master Food Preserver workshop here in Livingston county. We currently only have one person who is certified. We are looking for an approval of \$3000, from the innovative fund, with the potential to collect \$2,000 from participants. The BOD asked that we get the word out right away and gauge the interest of the community.

Anna made the motion to approve the program with Lucille and Jolie keeping a tight eye on the budget. Dwight 2nd this motion and all were in favor.

The remainder of the meeting was staff presenting about program areas to the BOD.

Bruce asked for a motion to adjourn the meeting at 9:06pm Michael made the motion and Sid 2nd. All were in favor.

Our next meeting will be Tuesday, March 22 at 7pm.