

4-H Creative Fiber Arts Revue Event Planning Checklist

CCE 4-H Website: <http://ccelivingstoncounty.org/4-h-youth>

This checklist will help you complete your constructed item, register for the event, and complete all necessary forms on time. Please contact the CCE Office if you need help selecting an item and/or constructing it or if you need help completing forms for the event. We have volunteer resources who may be able to help you.

- _____ Select an item to be constructed for the event. Check out the Creative Fiber Arts Event page of our website for project ideas, resources, record sheets, evaluation forms, and tips & techniques.
- _____ Determine the fibers/fabrics, materials, supplies, etc. and amounts needed to construct your item.
- _____ Purchase the materials and supplies you identified above.
- _____ Construct your item. Give yourself plenty of time in case you have to practice a technique or “re-do” something. If it’s an article of clothing be sure that it fits you comfortably.
- _____ Complete and submit your Creative Fiber Arts Revue Registration Form found on the Creative Fiber Arts Event page of our website. **Registration deadline is April 11, 2016.**
- _____ Upon receipt of your registration form you will be emailed the appropriate record sheet to complete and bring with you to the event. **The record sheet MUST accompany your constructed item during the evaluation process.**
- _____ Create a commentary for your constructed item. **Bring two copies to the event.** One will be presented to the evaluator and the other will be read while you model your item at the revue portion on the event. Please refer to the Creative Fiber Arts Event page of our website for resources on writing a commentary and examples
- _____ Practice modeling your item. Please see the Creative Fiber Arts Event page of our website for helpful tips and a video example.
- _____ Arrive at least 15 minutes prior to the start of the event and check-in at the registration table. **Please have your constructed item, completed record sheet, and 2 copies of your commentary with you.**
- _____ Each member and their constructed item will be evaluated individually at the event. Clothing item projects should be worn during the evaluation process. Members are to be dressed during the evaluation process exactly as they will appear in the revue. This includes any props or accessories. Non-wearable items should be presented during the evaluation process. Family and friends are welcome to observe the evaluation process.
- _____ After being evaluated, participants will receive modeling instruction and practice time before the start of the revue. Awards will be presented at the conclusion of the revue.